

# Shivani Sanjay Jagtap

A meticulous and motivated individual with a Master of Commerce degree. Skilled at simplifying complex concepts to help learners understand the topic. Knowledgeable in using innovative approaches to create and teach lessons in line with central and state boards. Capable of increasing student's grades and bringing the best out of each student.

\chi shivanijagtap3470@gmail.com

8/33, B wing, Prathamesh apt., Bapushethwadi, Uran, Raigad, Maharashtra 400702, India

👔 facebook.com/Shivani Jagtap

# 9619148773

18 August, 1999

(instagram.com/shivani.jagtap\_18

## EDUCATION

### **SSC**

Uran Education Society's English Med. School, Uran 06/2015

#### **HSC**

Uran Education Society's Jr. College of Science And Commerce, Uran 06/2017 Commerce 86.92%

### **B.Com** (General)

Konkan Gyanpeeth Uran College of Commerce and Arts, Uran 07/2017 - 10/2020 CGPI 9.64 (A+)

### M.Com

Konkan Gyanpeeth Uran College of Commerce and Arts, Uran 11/2020 – 10/11/2022 CGPI 9.81 Percentage 88.06%

## WORK EXPERIENCE

## Back2Study, Chembur

# **Expert Career Counselor**

March 2023 – Present Helping people in UK to understand their interest of study. Helping them getting enrolled with the help of Student Finance funding.

## PROFESSIONAL STRENGTHS

Communication skills

Leadership skills

Management skills

# ADDITIONAL COURSES

MS-CIT, Tally ERP.9

## LANGUAGES

English, Hindi, Marathi

### ACHIEVEMENTS

# Department of Lifelong Learning and Extension

Student Manager (3 years) Helped students to understand Projects and help them carry it out throughout the year. Conducting meetings and checking the reports end of the year.

# **Avishkar Research Convention**

Student Co-Ordinator (1 year) Helped students with Research. Also participated in it and other inter-collegiate competitions.

# **Internal Quality and Control Committee, KGUC**

Student Representative and Member Worked with the committee to create reports. Was a part of meeting during the NAAC accreditation.