



URAN EDUCATION SOCIETY'S COLLEGE OF MANAGEMENT AND TECHNOLOGY

[Affiliated to Mumbai University]

(Recognised by Maharashtra Government)

Palak Maidan, Bori, Uran, Navi Mumbai - 400702. Tel No. (022)2722 2228/ 2722 4659

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POLICY DOCUMENT OF INFRASTRUCTURE MAINTENANCE

The Uran Education Society's College of Management & Technology is committed to providing a well-maintained infrastructure that supports the academic mission and enhances the overall experience of students, faculty, and staff. The college will prioritize regular maintenance, preventive measures, and timely repairs to ensure the longevity and optimal performance of its infrastructure. For maintaining and utilizing physical, academic, and support facilities such as classrooms, laboratories, sports departments, computers, etc. in the institute. The maintenance of physical, academic, and support facilities is carried out by the respective departments with the help of teaching staff on a daily basis and periodically.

Provide funds allotted to the Principal and all H.O.D for the maintenance and updating of the laboratories and the classrooms in the college. Each laboratory has one teacher as lab in-charge, and a Lab Assistant, and the Lab in charge is responsible for maintaining and upgrading the laboratory. We have Regular cleaning staff who clean & maintain the classrooms and the laboratories every day. The college garden is maintained by the gardener appointed by the institute. The director of sports of the institute looks after the sports facilities and the activities also in charge of sports equipment and its maintenance.

The Library is open for all, it is also provided with a LAN facility for the computers and they are loaded with the library software. A Librarian with supporting staff has been appointed to maintain the central library. Wi-Fi-enabled facilities are provided in the laboratory of the college and computers with Internet facilities are made available to the students.

We have created a technical team to take care of the maintenance of the computers. Necessary licensed software is provided in computers for the students. The ICT Tools, Smart Class Rooms, and related systems are maintained with the AMC of the corresponding service provider. Electrician and plumbing-related maintenance is done with the help of institute-appointed skilled persons and the expenditure is made from the yearly allotted budget approved by the competent authorities.

Date of Policy developed: 17th July 2020

Place: Uran

Sonali
I/C Principal
Uran Education Society's College of
Management and Technology

