## Academic and Administrative Audit Report 2020-2021, 2021-2022 and 2022-2023

# Uran Education Society's College of Management & Technology (UESCMT) Uran- Raigad



#### Monday 27th MAY 2023

Conducted by-

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#### **Academic and Administrative Audit Report**

1.	Name of the college –Uran Education Society's College	of Management & Technology
2.	Year of Establishment	2008
3.	Courses offered	02
4.	Does the department have academic flexibility? If yes Since when?	No
5.	Interdisciplinary programmes offered and departments involved.	Yes, All departments
6.	Course conducted in collaboration with other universities and institutions.	Yes
7.	Details of programme discontinued, if any with reasons.	No
8.	Examination system: Annual/Semester/CBCS/Credit and Grading/Any other system, specify.	Semester and CBCS
9.	Participation of the department in the curriculum development for courses offered by the department.	No
10.	Does the Department have different syllabus then the one used by university for UG and PG courses?	No

#### 11. Student full time ratio for the past two years(Avg. of two years):

Year	Student strength	/Teachers	Ratio	
2020-21	190	09	1:22	
2021-22	220	09	1:25	
2022-23	280	09	1:31	

## 12. Whether the college has carried out its gender audit? When was it carried out last? If yes, give some of the important recommendations' made by the committee.

Yes		
1	Gender audit was carried out in April 2023. Committee didn't give any recommendation.	

## 13. Whether the college has carried any other such audit? If yes, submit the copy of the report.

Yes		
1	Energy, Green and Environment Audit conducted in the month of April 2023.	

## 14. Academic programs offered Programs/Courses offered by the college, give details with names of Programs /Courses.

- i) Grant in- aid Courses- Nil
- ii) Self-Financed Courses (add rows as necessary.):

Faculty	PG/UG	Courses	Duration	Started in	Approved intake
B.SC.IT	UG	F.Y.B.SC IT	1 Year	2008-2009	60
		S.Y. B.SC. IT	1 Year	2009-2010	60
		T.Y B.SC. IT	1 Year	2010-2011	60
B.COM.	UG	F.Y.B.COM.	1 Year	2011-2012	120
		S.Y.B.COM.	1 Year	2012-2013	120
		T.Y.B.COM.	1 Year	2013-2014	120

- b) Copy of university approvals Yes
- c) List of new programs /courses started during last two years :Nil
- d)Add on/Enrichment /value addition /skill development courses started during two years (add rows as necessary)

Aided/ Self Financing	Faculty	UG	Course	Duration	Started In	Approved In Take
Self- Financing	Science	UG	Certificate Course in Communication Skills	30 hrs	2021-22	20
Self- Financing	Science	UG	Certificate Course in Programming in C	30 hrs	2021-22	20
Self- Financing	Commerce	UG	Certificate Course in Entrepreneur and Entrepreneurship	30 hrs	2021-22	50
Self- Financing	Commerce	UG	Certificate Course in Tally ERP 9 with GST	30 hrs	2021-22	45
Self- Financing	Science & Commerce	UG	Certificate Course in Personal Development Programme Interview Skills	30 hrs	2021-22	65
Self- Financing	Science	UG	Certificate Course in Artificial Intelligence	30 hrs	2022-23	16
Self- Financing	Science	UG	Certificate Course in Advance Python	30 hrs	2022-23	15

Self- Financing	Science	UG	Certificate Course in IOT Application Development	30 hrs	2022-23	15
Self- Financing	Commerce	UG	Certificate Course in Leadership Development	30 hrs	2022-23	35
Self- Financing	Commerce	UG	Certificate Course in International Economics	30 hrs	2022-23	35
Self- Financing	Commerce	UG	Certificate Course in Human Ethics and Values	30 hrs	2022-23	35
Self- Financing	Science & Commerce	UG	Certificate Course in Personality Development	30 hrs	2022-23	50
Self- Financing	Science & Commerce	UG	Certificate Course in Intellectual Property Rights	30 hrs	2022-23	50

e)Distance Education /Online Programs if any

#### 15. Faculty Profile:

Sr.No.	Name of the teacher	Designation	Qualification
1	Mrs.Sonali Virendra Mhatre	I/C Principal	M.A.B.Ed
2	Dr Minakshi Vijayant Gupta	Asst.Professor, HOD (B.COM)	MBA, M.Phill,Ph.D NET
3	Ms. Manali Dinesh Haldankar	Asst.Professor, HOD (B.Sc.I.T)	MCA
4	Mrs. Reshma Rohit Bangera	Asst.Professor	M.Com
5	Mrs. Varsha Mahesh Veer	Asst.Professor	M.Com B.Ed
6	Mrs. Hemangi Vinod Mhatre	Asst.Professor	M.Sc.I,T.
7	Ms. Nikita Shyamkant Mhatre	Asst.Professor	M.Sc.I,T.
8	Ms. Kimaya Sharad Thakur	Asst.Professor	M.Sc.I.T.
9	Mrs. Kirti Prakash Koli	Librarian	B.A. M.Lib

#### i) Permanent faculty:

Working under each category(give numbers)	Professors	Associate Professors	Assistant professors	Guest Faculty
Highest qualification	프	211	21	
Ph.D /D.Sc/D.Lit	=		*	·
M.Phil	<b>=</b>	- i		
NET/SET	-	-		-
Post graduate	¥	20	23	120
Any other	ē	(57)	<b>a</b> (	=

#### ii) Full Time faculty:

Working under each category(give numbers)	Professors	Associate Professors	Assistant professors	Guest Faculty
Highest qualification	-	25		~
Ph.D /D.Sc/D.Lit	=	40	01	y=0
M.Phil	2	127	01	-
NET/SET	-	Ex	01	( <del>-</del> )
Post graduate	-	(4)	09	9 <b>=</b> 0
Any other	iii.			-

#### 16) Total Number of faculty:

a)	Permanent	01
b)	Temporary/Probation	08
c)	Contractual appointments	-
d)	Visiting/Guest faculty	5
e)	No. of women Faculty	09
f)	No. of SC/ST Faculty	00
g)	No. of OBC Faculty	08
h)	No. of Faculty from outside the state.	02
i)	Awards/Recognition received by their faculty for their outstanding contributions.	3
J)	No. of faculty availed FIP facility during last two years ,give details	

## 17 a) Details of teachers participated in refresher courses, /orientation courses, seminars, workshops, conferences at national and international levels .(participant ,presented paper, chaired the session).

Year	Participation Refresher/Orientation/FDP
2020-21	07
2021-22	04
2022-23	28

#### 17 b) Seminars, workshops, conferences organized by institute

S.No.	Particulars	Date
1	Workshop on "Guidelines for NAAC Preparation"	08/02/2023
2	National workshop on Transform your ideas into Research	21/03/2023
3	Seminar on investment awareness Program	03/03/2023
4	Seminar on "Career Guidance"	01/04/2023
5	Seminar on "Jio Smart sales Trainee"	23/11/2022
6	WDC Guidance Lecture on "Tarunyacha Watevar"	12/10/2021
7	Seminar on Career Opportunities by Loksatta	01/12/2021

## 18) Participation of teachers in various academic activities as members of committees at university level, state level, International level bodies.(give details)

Sr.No	Number of teachers	Details		
		NIL		

#### 19) Deputation of teachers outside academic /social activities (Department wise)

Sr.No	Name of teachers	Details	
	Nil	2	

#### 20) Research projects during last three years

#### a) No. of Research project completed (Add rows as necessary)

Sr. No	Name of the Research project	Principal investigator	Funding agency	Funds	Duration
	-		-	-	-

#### b) No. of Research publications in last three years

a)	International journals	00
b)	National journals/UGC Care Journal	01
c)	State level journals	00
d)	University/College journals	00
e)	Papers presented in conference / workshops seminar	02
f)	No of books /book chapters authorized by the faculty	00

#### 21. Students profile Cumulative enrolment of the students for the current academic year.

a)	Aided	Program	Enrolment
17;		UG	Nil
		PG	Nil
		M.Phil.	Nil
		Ph.D	Nil
		Add on courses	Nil
	j	Any other	Nil
b)	Un-Aided	UG	279
		PG	Nil
		M.Phil.	Nil
		Ph.D	Nil
		Add on courses	250

#### a) Socio Economic profile of the students (2020-21, 2021-22 and 2022-23)

	Male		Female		Total			Urb an	Rural		
	2020- 21	2021- 22	2022- 23	2020-	2021- 22	2022- 23	2020- 21	2021- 22	2022-		
SC	50%	40%	47.14%	50%	.60%	42.85 %	100%	100	89.9 9%	1981	100%
ST	0%	0%	66.60 %	0%	100%	33.33 %	0%	100 %	99.9 3%	-	100%
NT-1(NT- B)	0%	0%	50%	0%	0%	50%	0%	0%	100 %	<del>,</del>	100%
NT-2(NT- C)	0%	0%	0%	0%	0%	0%	0%	0%	0%	*	100%
NT-3(NT- D)	0%	0%	0%	0%	0%	0%	0%	0%	0%	<b>5</b> 51	100%
VJ/DT(A)	0%	0%	0%	100 %	100%	100%	100%	100 %	100	-	100%
OBC	53.65 %	41.41 %	48.59%	46.3 3%	55.91%	51.4%	99.98 %	97.3 2%	99.9 9%	351	100%
SBC	65%	39 13%	37.93 %	35%	60.86 %	62.06 %	100 %	99.9 9%	99.9 99%	2	100%
GEN	52.43 %	53 53%	53 17%	47.5 6%	46.46 %	46.82 %	99.99 %	99.99 %	99.99	-	100%

#### b) No. of students participation and their achievements, give details for three years

a	N.S.S. and DLLE	Anexure-I
b	Cultural activities	Anexure-II
c	Sports	Anexure-III
d	Social and outreach activities	Anexure-IV

#### c) Result of the students:

Year	Ĵ	Subject	Appeared	Passed	Pass %
Oct 2020	SemV	Science IT	11	11	100%
		Commerce	50	50	100%
April 2021	SemVI	Science IT	11	11	100%
		Commerce	50	50	100%
Oct 2021	Sem V	Science IT	22	17	77%

		Commerce	41	33	80.49%
April 2022	Sem VI	Science IT	22	22	100%
14770		Commerce	41	37	90.24%
Oct 2022	SemV	Science IT	20	11	55%
		Commerce	44	01	2.27%
					S P

d) Student Academic Achievements (Last three years):

Year	Class	O Grade	A+ Grade	A Grade	B+ Grade	B Grade	C Grade	D Grade
2020-21	T.Y.B.Sc.I.	3	2	4	1	1	0	0
	T.Y.B.Com	0	0	1	6	36	3	0
2021-22	T.Y.B.Sc.I. T	0	3	2	7	5	5	0
	T.Y.B.Com	0	0	3	29	2	3	0
2022-23	T.Y.B.Sc.I.	0	0	1	5	0	5	0
	T.Y.B.Com	0	0	0	0	0	1	0

#### 22. Non -Teaching Profile:

a) Give current position of non -teaching staff with qualification:

Sr.No.	Name of Employees	Designation	Educational Qualification
1	Mrs. Anjali Naik	Jr. Clerk	M.Com
2	Miss Neha Hanuman prasad Verma	Jr. Clerk	B.Com
3.	Ms. Hemangi More	Laboratory Attendant	B.Sc (CS)
4.	Mr. Ajay Yadav	Peon	9 <sup>th</sup>

5.	Smt. Bindu jaypraksh vishwakarma	Peon	6 <sup>th</sup>
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b) Whether college is implementing social justice policy of the state while recurring the non-teaching staff? If yes, give details.

No			

#### 23) Alumni involvement: a) whether a college has a functional Alumni association? No

## b) Important contributions made by Alumni during the last three years for the development of the College.

The college's brand ambassadors are its alumni. The alumni association is crucial to the institute's financial support and contribution. It offers avenues for fostering tighter links between the college, its alumni, and its students. It offers significant advantages that improve student learning. The former students serve as good role models for the present kids. They serve as an inspiration to the students by sharing their experiences in time management, character development, and self-discipline with them. Alumni help students develop the proper culture, boost motivation, and build up their self-esteem. They offer their experience and boost recruitment efforts by urging students, particularly those who are close to them, to think about attending their college as a source of higher education.

#### 24. Library

SR No.	Particular	2020-21	2021-22	2022-23
	Total Books	2108	2108	2108
1	No. of Reference Books in the library	431	431	431
2	No. of Textbooks in the library	1677	1677	1677
3	No. of Back volumes	4	4	4
4	Special collections	15	15	15
5	No. of News Papers	0	0	9
6	No. of Specimen books	0	13	50
7	No. of Donated books	2	0	10
8	No. of computers in the library	1	1	1

9	Whether the college has a Digital	Partially by	Partially by	Partially by	1
1.97.00	Library, if yes, give detail.	Beedu	Beedu	Beedu	

25. Laboratory and equipments:

Sr.No	Particulars	Quantity	Year
1	Projector System with PC, & PA system	1 Set	202122
2	Network Switches	2	202122
3	Internet Router for Lab	1	202122
4	New Computer System	8	202122
5	Keyboard	7	202122
6	Mouse	7	202122
7	External Hard drive 2- TB for software and storage	1	202122
8	UPS	7	202122
9	Projector Screen	1	202122
10	Tubelight	3	202122
11	Fan	2	202122
12	Headphone with MIC	2	202122
13	Ceiling Mount Projector Stand	1	202122

#### 26. IT Infrastructure:

a	No of computers in the college Desktop/ Laptop	20
b	No. of Printers	02
С	No. of Servers	01
d	Special softwares	24
e	LCD Projectors	06
f	Smart classroom	06
g	Virtual classrooms	Nil
i	Wi-fi Facility with band width	WiFi facility provided

j	Automation of the college administration and library give details as to how this help enhance the quality of	Beedu
	the governance system	

#### 27. Infrastructure:

- a) Ownership of the college building.
- b) Give the details of class room ,laboratories ,computer laboratory ,administrative office, washrooms and common rooms for men and women students and staff, staffroom, library building ,details ,auditorium seminar halls, hostels, sports facilities, garden electric backup, barrier free internment for differently abled person and any other ancillary facilities.

#### AREA OF COLLEGE BUILDING

	Class Rooms		
floor	no. of class rooms	Area (Each)	length x breath in meters (Each)
ground floor	6	70.752sq meters	8.04 x 8.80
1st floor	8	70.752sq meters	8.04 x 8.80
	<u>Toilets</u>	7-22	
floor	no of toilets	Area (Each)	length x breath in meters (Each)
ground floor	2	21 sqm	5.88 x 3.74
1st floor	2	21 sqm	5.88 x 3.74
1st floor	1 staff toilet	3.06 sqm	1.75 x 1.75
	<u>Library</u>		
floor	no of library	Area	length x breath in meters (Each)
2nd floor	1	82.76 sqm	13.59 x 6.09
	Staff Room		
floor	no. of staff rooms	Area	length x breath in meters (Each)
ground floor	1	22.82 sq meters	7.98 x 2.86
1st floor	1	70.752sq meters	8.04 x 8.80
	Computer lab		
floor	no. of computer labs	Area (Each)	length x breath in meters (Each)
ground floor	2	70.752sq meters	8.04 x 8.80
	Principals cabin & office		
floor	office	Area	length x breath in meters (Each)
ground floor	1	70.752sq meters	8.04 x 8.80
	Exam Room		
floor	Exam room	Area	length x breath in meters (Each)

ground floor	1	12.40 sq meters	4.08 x 3.04
	Girls Common Room		
floor	Girls Common Room	Area	length x breath in meters (Each)
ground floor	1	9 sq meters	3 x 3

#### 28. Finance:

a)	Give the details of income and expenditure for the last financial year under major heads	ANNEXURE
b)	Give the details of resource mobilization by way of self-financing programs, consultancy and philanthropic donations during last four years	Nil
c)	Development grants /funds received from UGC/AICTEand other central funding agencies give year wise information for last two years	Nil
d)	Give the details of a mechanism developed by the college to check cash inflow and outflow.  Fees collected from the students, refunding to the university shares, University shares disburse to the University account and remaining account will be utilized for various activities like salary of all teaching and non teaching staff. and various other expenditures as per discussion and recommendation of the Managing Committee followed by the CDC and through the purchase committee purchasing is done. Overall income and expenditure is assessed and verified through the audit at the end.	

#### 29. Curricular Aspects:-

a)	Does the faculty take initiative in curriculum development process?	No
b)	Is curriculum suitable to make students globally competitive in the subject?	yes
c)	Is feed-back taken from stakeholders viz. Students / Alumni / Parents / Employers considered?	yes
d)	What is the frequency of curriculum revision?	Once in three year

#### 30. Teaching-Learning, Evaluation:-

1)	Percentage of teachers preparing & following Academic Teaching plan.	100%
2)	How many teachers use the following teaching methods:-  a) Interactive lecture method using blackboard,	100%
	Group discussion, Problem solving, seminars. b) Use of ICT methods to support lectures.	

3)	Does the Department have Peer review processes?  If yes, are the suggestions effectively used to improve the teaching quality?	yes
4)	Does the department have any mechanism to ensure that the entire syllabus is completed?	yes

5)	Do you offer Bridge / Remedial courses? if yes, give details yes			
	remedial lectures are organized for weaker students			
6)	What is the method for conducting internal evaluation? -Assignment, Projects, internal exams and Seminar are evaluation.			

#### 32 Teacher Performance:-

1)	Whether the performance of the teacher is assessed by the students?  If yes, are the feedback reports analyzed and suggestions communicated to teachers?	yes
2)	Percentage of teachers getting on the basis of quality by the students (through Feedback)	Excellent
	a) Excellent 62.5%	
	b) Very Good 37.5%	
	c) Good 0%	
	d) Average 0%	
3)	Whether suggestions boxes are kept in the department to get suggestions from students on infrastructural facilities available in the department?	yes
4)	Are the suggestions received from students used for improvement of faculties?	yes
5)	Do teachers submit self-Appraisal Reports? Are these reports appraised by HOD and Principal.	yes
6)	Give details of ''beyond syllabus scholarly activities'' of the department?	Organizing Study Tours, Organizing various competitions like poster making, quiz contest, Speech Competition, Debate Competition etc.

#### 33 Awards/Patent/Recognition for teachers in last two years

Name of Faculty	Award/Patent/Recognition	Year
	Nil	

## 34. How does the department ensure that program objectives are constantly met and learning outcomes are monitored?

By conducting internal exams, tutorials, practical exams, assignments and semester end examinations the department monitors the achievement of program objectives.

#### 35. Highlight the unique features of the college?

This College is established in the semi urban area in which the students mostly come from Poor families. Educational, social and economical background of the students is not good. The students mostly come from illiterate family backgrounds therefore the college needs to pay attention towards academic & overall development of the students, for this college organizes counseling & orientation programs for their career development. Various kinds of skill enhancement courses are conducted by the college to make them industry ready and self reliant.

#### 36. Highlight the participation of students in extension activity?

Various kinds of extension activities like NSS, DLLE, Cultural, Sports and extracurricular activities are conducted by the college. An entrepreneur fair, annual fest, celebration of various events and festivals is organized by the college. Students participate in all these activities enthusiastically.

#### 37. Innovations:-

Various technological innovations like smart classrooms using LCD projectors, Google Classroom, Whatsapp group and ERP software Beedu is used to conduct day to day activities and for delivering effective curriculum delivery to enhance the knowledge. Various workshops and seminars are organised to make students aware about various competencies and skills like professional skill and soft skills etc. Various community relevant programs were organized through NSS residential camp adopted nearby village to develop with educational point of view, social point of view and human health. All required facilities for the research like library, internet, laboratories etc. are provided to enhance research activity among the teacher. Above mention all initiatives undertaken by the college directly influences students and society.

#### Detail five major strengths, weaknesses, Opportunities and challenges (SWOC) of the department.

#### **Institutional Strength**

- Dedicated and creative management.
- Good infrastructure and large campus with the possibility of further expansion.
- A commitment for professional and skill development of students through MOUs with training organizations.
- Active DLLE and NSS unit in social and other activity.
- Student's participation and involvement in the decision-making process.
- Established Entrepreneurship development cell.
- A well –designed, green campus with a variety of plants and flowers.
- Well –developed computer Lab and Class rooms.
- A large library with a large collection of reference books and periodicals.
- College has a CCTV setup and high security.

#### Institutional Weakness

- Students from lower socio-economic backgrounds less tech-savvy, etc.
- Quality of entry level candidates-A large number of candidates are admitted with low pass rates.
- Lack of focus and attention towards research activity.
- No regular Principal
- Unable to launch new courses due to lack of Accreditation.

#### **Institutional Opportunities**

- There is an opportunity to bring in more courses and programmes.
- Connectivity by train will lead to Urbanization and Industrialization leading to development of job opportunities for students.
- Need strong alumni in order to arrange funds for development of the college.
- Motivating students for competitive exams and higher studies

#### **Institutional Challenges**

- Change in mindset towards Research and Development.
- Availability of quality faculty interested in teaching.
- Attracting more companies for placement.
- Poor education background of the learners' parents has resulted in hindrance to study further or pursue jobs.
- Helping rural students to successfully cope up with Curriculum in English Medium.

#### 39. Future Plan:

Perspective & Strategic Plan

The College prepared the prospective strategic plan considering the following aspects.

- ➤ To implement NEP 2020
- > To provide skill based education.
- To start various other Graduate & Post graduation courses.
- > To organize National, International, State Level, University level workshop,

- conference & seminar regarding research activities.
- Promote research and innovation through projects, research papers & participation in research activities.
- > To apply for major research projects.
- Collaboration with Industries & Institutions: To strengthen teaching, learning & extension activities, college proposes to establish linkage with Industries & Institutions.
- Strengthening co-curricular & extra-curricular activities: For all round development of Student College proposes to strengthen the co-curricular & extra-curricular activities among students through N.S.S., Culture, Sports, Soft Skill development Programme, Lifelong Extension, Remedial Classes. College focuses
- Strengthening the infrastructure: The College proposes to construct new buildings to provide bigger classrooms, library, and laboratory etc.

#### 40. Best Practices:

#### **Best Practice 1**

Title of the Practice- "Women Empowerment."

#### Objectives-

- To advocate for a society that values and treats women equally.
- To arrange seminars and workshops to spread awareness of the resources and tools available.
- Organizing leadership training programs or sessions to help girl students develop their leadership skills and support their pursuit of entrepreneurship in a variety of industries.
- fostering a supportive environment through educational programs that encourage peer learning, quality circles, and flip learning, allowing girls to realize their full potential for learning and problem-solving on their own.
- To inform them about the Supreme Court's rules and ensure that sexual harassment is viewed as a socially undesirable act inside the organization and in society.
- Free primary medical care is provided for women with gender-related health issues by female doctors, and the student council works to raise awareness of the value of sanitation, personal hygiene, and the prevention of seasonal diseases like malaria and dengue. Girl student participation in the Swatch Abhiyan conference and outreach activities are encouraged.

#### Context-

Over 50% of the students in this institution are female. They come from rural areas in the majority. Due to the social stigma associated with inequality and harassment of women, the cell has taken a keen interest in defending the rights of female students by organizing unique value-added programs.

Regardless of their psychological or biological strength, women still experience harassment in both the academic and non-academic sectors of society. They should receive guidance in matters of social, educational, economic, political and psychological living in order to empower and strengthen them.

The cell has created a number of women's empowerment programs to educate the girl students in this situation.

- Providing advice on health and safety.
- Students should have adequate knowledge and skills, so that they are workready at the
  exit point of every programme.
- To encourage the creation of microbusinesses and opportunities for self-employment

#### The Practice-

Under this WDC cell institution has organized and executed a number of programs with true spirit and dedication. The college has organized various programs such as Health and Hygiene programme to inculcate health awareness amongst students. Parlour course for girls to become self independent. Women Empowerment programme for girls to give knowledge about safety precautions.

Discrimination against women still exists despites liberalization ,privatization and digitalization. India still has a ways to go before realizing the full potential of women's growth and development or "empowerment". The majority of our students come from economically disadvantaged groups, and other classes with limited access to higher education .As a result they continue to be largely socially and economically marginalized.

#### Evidence of Success

The institution has noticed shifts in how girl students view various parameters. A reduction in shyness ,increased participation in extracurricular activities and class-based seminars, a positive attitude and unrestricted interaction with teachers and other students.

#### **Best Practice 2**

Title of the practice: Unity in Diversity

#### Objectives:

- · To promote unity in diversity amongst everyone.
- · To inculcate moral rules
- · To develop the religion and spiritual qualities
- To develop the sense of equality
- To conserve the ancient Indian culture

#### Context:

A college is a miniature of society and reflects all the characteristics of the institution to society. The prosperity of a society depends on its education system and their policies. Educational institutions help produce good citizens who improve the talent pool of the

country. India is a multicultural and religious country. Everyone follows their own religion and culture and celebrates their holiday freely in their own style. The students of the institution come from different castes and religions, "Uran Education Society" promotes "Unit of Diversity" by organizing various cultural programs and strives to achieve the best practices of the college as "Cultural Diversity".

#### Practice:

The intuition has been taking following measures to achieve the best practice:

- The institution successfully organizes get-togethers for the Diwali and Dandiya.
- Marathi Diwas is celebrated in the college campus.
- Saraswati Puja on account of Dussehra is celebrated with religious spirit.
- Traditional Day is celebrated with unity spirit.

#### Evidence:

The Academic Calendar was followed accordingly to celebrate all cultural programmes in the following academic year and maximum students actively participated in the programme.

#### Obstacle of the Programme:

- Many students do not participate actively in various competitions.
- Lack of interest
- · Wrong perception towards the celebration of cultural activities
- Financial problem
- Lack of time

#### Impact

- Celebrating different cultural programmes develops new thinking, experiences and understanding of Indian culture based on unity in diversity.
- · It focuses on the cultural awareness of the students.
- The student appreciated the cultural differences.
- Students are encouraged to overcome the stereotypes of programmes.
- It developed the sense of mutual understanding and tolerance power.
- It created a familiar environment in college.

#### Resource Required

- Require funds
- Require more time to organize the various cultural programme
- Require resource persons.

#### **Best Practice 3**

#### Title of the practice: Skills and Talent Development Programmes

#### **Objectives:**

- Ensure benchmarking of sufficiently high quality, globally recognized qualification standards.
- Teaches students to understand through experiential learning and a hands-on approach.
- Improves students' skills by applying their knowledge to face and solve real-time challenges.

- Discover and hone the hidden talents of students by challenging them with various tasks.
- · Accelerates students' decision-making in various fields with speed and standards.

#### Context:

Skills and talents are the driving force of a country's economic growth and social development. In today's global scenario, it is of utmost importance that the students of every institute acquire additional knowledge apart from their regular studies as per the curriculum. All students must continue to work to improve their skills in order to participate, and also win, in the competition. In this improvement process, students must acquire different skills and techniques to deal with daily challenges in order to prepare for the labor market. Therefore, in line with the vision and mission of the college, we have decided to move forward with progressive steps.

#### Practice:

- All departments of the college have designed various certificate and skill development courses to bridge the gap between the curriculum and the requirements of the industry and corporate sector. This gives students more information.
- These events are organized according to the vision and mission of the college and in coordination with the goals and objectives of the institution.
- These events are designed and implemented so that students can actively participate at all levels, allowing students to learn in real-time situations.
- There is an organizing committee of teachers and students who work under the supervision of the responsible Head of Department or coordinator and a group of students who participate in the event.
- Various types of events such as Workshops, Seminars, Essay Writing, Elocution, Guidance lectures etc. are organized.

#### Evidence:

- All requests for conducting programmes are signed by principal, notices of programmes, participant attendance report, event reports and photos are stored in chronological order.
- · Student entrepreneurship is growing in the form of start-ups.
- The number of student internships is increasing in various industries and companies.
- Student salary packages have been increased.
- Industry and companies have a demand for students from certain sectors.

#### Obstacle of the Programme:

- Reorganization of formats according to the pace of innovation and creativity.
- Keeping standards and norms.
- · Continuous funding for event planning and execution.
- The core of a state-of-the-art event space.
- Motivate non-teaching staff and students.

#### **Best Practice 4**

Title of the practice: Raising environmental awareness

#### Objectives:

- Raises environmental awareness among college students and staff
- To realize various environmental protection areas on the campus.
- Through the NSS unit of the college, it organizes various programs and activities to raise

environmental awareness among the residents of the surrounding area.

#### Context:

The occurrence of global warming sounded an alarm bell all over the world about the deterioration of the earth's environment and its consequences, many thinkers and ecologists similarly wormed humanity, pointed out that it is high time to take appropriate measures that we can prevent the loss of the environment and save the earth and our future generation from disasters for many problems through which they can motivate the young generation and seek their contribution in mitigating environmental threats.

#### Practice:

#### Energy conservation

There are many steps a college can take to minimize energy consumption. These include:-Replacement of energy-consuming tube lights and light bulbs with energy-saving compact fluorescent lamps and Led lights. The college conducts energy conservation programs and takes steps to ensure energy conservation whenever possible. The institute follows a policy of turning on power only when needed and turning it off when not in use. Classrooms have very wide and tall windows, ensuring that the use of lights and fans is minimized as ventilation is naturally enhanced. Classrooms, administration rooms, offices, and the principal's cabin of the college are airy and well lit to maximize natural light during the day. The institution strictly observes to see that no electric equipment runs unnecessarily. Various measures are taken to use electricity carefully. Almost all the computer monitors in use are either LED or LCD to ensure minimum usage of electricity and also to reduce the level of radiation.

#### Green Campus: Swachh Campus

The NSS unit of the college organizes tree plantation drives regularly. Several tree saplings were planted by the students and staff as part of several tree planting initiatives that the institution, through its NSS wing, coordinated. The students and staff now take care of and maintain all of these trees. To keep the campus safe for everyone, care is taken to maintain minimal levels of pollutants and carbon emissions in the college environment. A "No Tobacco Zone" has been designated at the campus. The institution has a procedure for conducting a green audit of its facilities. On campus, plastic bag usage is discouraged. Use of jute or cotton bags is encouraged among faculty and staff.

#### Creating environmental awareness among citizens

The college's NSS Unit has participated in a variety of projects and events, including planting trees, taking part in the Swachh Bharat Mission Abhiyan, organizing rallies, etc. All of these initiatives and events, both in the residential camp and the adopted community, have been quite effective in raising public awareness of environmental conservation. One obstacle to the preservation of the local ecosystem is the need to raise awareness among the populace, especially among farmers who are accustomed to starting fires with the assistance of drivers in order to have a healthy crop build during the rainy season. NSS has launched an awareness campaign to stop the employment of this trial-by-fire technique.

#### **Evidence:**

The college students and employees have begun to practice a variety of environmentally friendly habits, such as using less papers, avoiding plastic bags, and properly disposing of waste on campus. Students have begun to plant and care for a variety of trees in their houses as well as in the communities where they were raised. The students' daily lives at their individual homes have been influenced by the green activities they have observed on the college campus. People have begun to install LED bulbs in their homes instead of the old types of bulbs that use a lot of electricity as a result of awareness among students and also among the adjacent communities.

#### Obstacle of the Programme:

Since most students have grown accustomed to using all of these contemporary conveniences, they are first hesitant to adopt certain green behaviors like avoiding plastic bags, using less electricity, conserving water, and using fewer personal automobiles. In order to prepare the land for a healthy harvest of the paddy crop during the following rainy season, it is customary in our area to pile dried leaves together in the months of April and May and light them on fire. The local population holds a lot of false beliefs. They are initially hesitant to abandon this practice since they think it helps them have good agricultural yields. We require additional resources to address these kinds of issues.

#### Annexure I

## NSS Activities BRIEF REPORT OF THE ACTIVITIES CONDUCTED BY NSS Year 2020 - 2021

Sr No	Date	Programme Name /Activity Name	Offline /Online	No of PO & students presents
1	April 2020	Downloading Arogya Setu app by NSS Students	Online	114
2	30-4-2020	I-Got Training about Covid-19	Online	84
3	May 2020	Facemask Preparation and Distribution	Online	5
4	May 2020	Marathi Covide -19 training Programme	Online	85
5	May 2022	Covide-19 Awareness Poster Prepared by Students	Online	21
6	21-6-2020	Celebration of International Yoga Day	Online	43
7	21-6-2020	Yoga Day Online -At Home	Online	15
8	1-8-2020	Lokmanya Tilak Punyatithi & Jayanti of Anna Bhau Sathe programme	Online	35
9	16-8-2020	"Care taken in Covide -19 pandemic in Ganesh Festival for Kokan region People"	Online	37
10	2-10-2020	Mahatma Gandhi Jayanti-"Bhajan Sandhya" Organized by University	Online	33
11	2-10-2020	Mahatma Gandhi Jayanti-Poster Making Competition	Online	35
12	8-10-2020	Pledge on Covid -19	Online	37
13	10-10-2020	Tree Plantation by NSS Students at home	Online/O ffline	20

14	15-10-2020	Vachan Prerna Din	Online	33
15	31-10-2020	Rashtriya Ekta Divas-PPT prepared & Presented by Students	Online	35
16	1-11-2020	Youth Day Programme	Online	6
17	26-11-2020	Constitution Day-Essay Writing Competition (PPT Prepared and Presented By Students on "Importance of Constitution"	Online	40
18	8-12-2020	"Organ Donation Programme	Online	43
19	22-12-2020	NSS Orientation Programme by Mrs. Varsha Veer	Online	50
20	1-2-2021	Majhi Vasundhara Mitra	Online	12

	7-2-2021	Blood Donation Camp	Offline	14
21				
22	7-2-2021	Health Check Up Camp	Offline	14
23	1-3-2021	Jilha Yuva Sansad Competition	Online	10
24	8-3-2021	Women's Day Programme	Online	10
25	8-3-2021	Women's Day Programme	Online	7
26	16-3-2021	Personality Development	Online	36
27	18-3-2021	Kitchen Gardening (Online -Daily 1/2 hrs)	Online	33
28	19-3-2021	Equality in religion (Poster Making Competition College Level Activity - Online)	Online	13
29	25-3-2021	Lecture On Value Education by Mrs.Gaur Ma'am	Online	39
30	30-3-2021	Poshan Pakhwada	Online	37
31	31-3-2021	Poshan Pakhwada	Online	29

32	31-3-2021	Personal and Public Hygine by Dr .Varsha Kudav	Offline	48
33	5-4-2021	Importance Of Entertainment in Life	Online	23
34	06-04-2021 to 04-05-2021	Google Form Prepared by Student to conduct survey on "Students Behaviour in Pandemic Situation"	Online	10
35	1-5-2021	Maharashtra Din Programme	Online	21
36	01-05-2021 to 06-05-2021	Organ Donation Traning (9 Videos)	Online	36
37	04-05-2021 to 06-05-2021	Video Prepared By Students to create Awareness about Covid-19	Online	5
38	5-5-2021 to 6-5-2021	Google Form Prepared by Students	Online	10

## NSS Activities BRIEF REPORT OF THE ACTIVITIES CONDUCTED BY NSS Year 2021 - 2022

Sr. No.	Date	Name of the activity	Online/ Offline	No of NSS Volunteer participated
1)	21st June, 2021	International Yoga day -Yoga session by University Guidance on importance of yoga	Online	41
2)	18th July, 2021	Tree Plantation	Offline	44
3)	1 <sup>st</sup> September, 2021 to 30 <sup>th</sup> September, 2021	Poshan Maah Celebration -Tree Plantation, recipe competition, Poster making,e- quiz	Online	36
4)	2 <sup>nd</sup> October, 2021	Mahatma Gandhi Jayanti- Lecture, Essay writing and slogan writing competition	Online	40
5)	12 <sup>th</sup> October, 2021	Guidance lecture on Health	Offline	130
6)	13 <sup>th</sup> October, 2021	Co-vaccine Drive	Offline	24
7)	29 <sup>th</sup> October, 2021	Co-vaccine Drive	Offline	21
8)	25 <sup>th</sup> and 26 <sup>th</sup> November, 2021	Constitution Day – Program and Essay writing competition	Offline	38

	1			
9)	1 <sup>st</sup> December, 2021	Career opportunity Lecture	Offline	81
10)	25 <sup>th</sup> January, 2022	National Voters day- Various Competitions	Offline	45
11)	23 <sup>rd</sup> February, 2022	Swachh Bharat mission	Offline	25
12)	24 <sup>th</sup> February, 2022	Tree Plantation	Offline	25
13)	25 <sup>th</sup> February, 2022	Guidance lecture on diet & lifestyle	Offline	27
14)	25 <sup>th</sup> February, 2022	Beach Cleaning	Offline	27
15)	26 <sup>th</sup> February, 2022	Fort Cleaning	Offline	27
16)	27 <sup>th</sup> February, 2022	Marathi diwas celebration – Various Competition	Offline	108
17)	8th March, 2022	Women Day celebration- Lecture on women rights and Various competitions	Offline	36
18)	29th March, 2022	Blood donation camp	Offline	46

#### Year 2022-23

Sr. No.	Date	Name of the activity	Online/ Offline	No of NSS Volunteer participated
19)	21/06/2022	Yoga and Guidance on Importance of yoga	Offline	54
20)	10/08/2022 to 16/08/2022	Programs under Azadi ka Amrut Mahotsav	Offline	85
21)	17/08/2022	Lecture On traffic rules and regulations and awareness about accident	Offline	85
22)	17/09/2022	Beach Cleaning	Offline	65
23)	24/09/2022	Tree Plantation	Offline	53
24)	02/10/2022	Mahatma Gandhi Jayanti	Offline	27
25)	19/11/2022	Blood Donation Camp	Offline	20
26)	30/11/2022	Police Recruitment training session	Offline	67
27)	01/12/2022	Voter Registration drive	Offline	19
28)	11/12/2022	Beach Cleaning	Offline	20
29)	02/1/2023	Fire Extinguisher demo	Offline	67
30)	19/1/2023	Cleaning of adopted area	Offline	35
31)	20/1/2023	Tree Plantation	Offline	25
32)	21/1/2023	Lecture on Healthy food and Mobile Screen Addiction	Offline	25
33)	22/1/2023	Cleaning awareness in village	Offline	20
34)	22/1/2023	Self Defence Training Program	Offline	25

35)	25/1/2023	National Voters Day	Offline	54
36)	27/02/2023	Marathi divas	Offline	38

### **DLLE**

Sr. No.	Activities	Date	Place	No. of Participants
1	Extension Work Training Program (Organised by K.J. Somaiya College Sci & Comm. Vidyavihar (E), Mumbai	10-01-2022	Zoom	3
2	First Term Training Program	31-01-2022 & 02-02- 2022	College	29
3	Second Term Training Program	12-04-2022	Online	25
4	First Term Training Program at University Level	03-08-2022	Bhausaheb Nene Arts, Sci. & Comm. College, Pen	4
5	First Term Training Program	14-09-2022 15-09-2022 16-09-2022	College	52
6	Voting Awareness Day Celebration	25-01-2022	College	26
7	Second Term Training Program	04-03-2023 06-03-2023	College	47
8	Participated in UDAAN Festival	17-01-2023	Sheth J. N. Plaiwala Com., Sci. & Arts College, Pali	11

#### Annexure II

#### **Cultural Department**

Sr no.	Name of the student	Sports /Cultural	Name of the award/medals	Year	Level
1	Miss Khan Aayesha Abdul Mannan	Cultural	1 <sup>st</sup> Prize in Mehandi Competition	2022-23	University
2	Mhatre Nikhila Vaibahv	Cultural	Participation Certificate	2022-23	University
3	Miss. Patil Vinaya Vaibhav	Cultural	Participation Certificate	2022-23	University
4	Miss. Mhatre Sanjana Sandip	Cultural	Participation Certificate	2022-23	University
5	Miss. Mhatre Shruti Dasharath	Cultural	Participation Certificate	2022-23	University
6	Mst. Parihariya Yash Prakash	Cultural	Participation Certificate	2022-23	University
7	Miss Khan Aayesha Abdul Mannan	Cultural	Consolation Prize in Mehandi competition	2021-22	University
8	Mhatre Nikhila Vaibahv	Cultural	Participation Certificate	2021-22	University

#### Annexure III-Sport Department

Sr no.	Name of the student	Sports /Cultural	Name of the award/medals	Year	Level
1	TANDEL HITALI PREMNATH	Sports	Participation Certificate	2022-23	Inter-Collegiate Kabaddi
2	THAKUR SHRUTI RUPESH	Sports	Participation Certificate	2022-23	Inter-Collegiate Kabaddi
3	MHATRE SHRUTI DASHRATH	Sports	Participation Certificate	2022-23	Inter-Collegiate Kabaddi
4	MHATRE SANJANA SANDIP	Sports	Participation Certificate	2022-23	Inter-Collegiate Kabaddi
5	SAINI VIJAYALAXMI MOTILAL	Sports	Participation Certificate	2022-23	Inter-Collegiate Kabaddi
6	KHAN SABIHA	Sports	Participation	2022-23	Inter-Collegiate

	MAROOF		Certificate		Kabaddi
7	CHIRLEKAR MANASI RAJU	Sports	Participation Certificate	2022-23	Inter-Collegiate Kabaddi
8	SONI PRERANA ASHOK	Sports	Participation Certificate	2022-23	Inter-Collegiate Kabaddi
9	RAWAT SHEJAL CHHOTELAL	Sports	Participation Certificate	2022-23	Inter-Collegiate Kabaddi
10	GAONKAR SIDDHI VAIBHAV	Sports	Participation Certificate	2022-23	Inter-Collegiate Kabaddi
11	VARTAK MANSI DINESH	Sports	Participation Certificate	2022-23	Inter-Collegiate Kabaddi
12	MADIYA ANJALI JANIKIRAO	Sports	Participation Certificate	2022-23	Inter-Collegiate Kabaddi
13	PEDNEKAR CHIRANJIV YATIN	Sports	Participation Certificate	2022-23	Inter-Collegiate Marathon
14	PANDEY VIKAS RAMESH	Sports	Participation Certificate	2022-23	Inter-Collegiate Marathon
15	SAINI VIJAYALAXMI MOTILAL	Sports	Participation Certificate	2022-23	Inter-Collegiate Marathon
16	BARIK VIKAS MANOJ	Sports	Participation Certificate	2022-23	Inter-Collegiate Marathon
17	CHAUDHARI SOFIYAN ALLAUDDIN	Sports	Participation Certificate	2022-23	Inter-Collegiate Marathon
18	KAMBLE MANISH VINOD	Sports	Participation Certificate	2022-23	Inter-Collegiate Carrom
19	MAHTO VISHNURISHI KANYAPRASAD	Sports	Participation Certificate	2022-23	Inter-Collegiate Chess

#### Annexure IV

#### Social and outreach activities

Institution is providing various facilities for women for the last 14 years. NSS and DLLE of college is actively participating in a number of social activities like tree plantation, blood donation camp, health camp. The college is organizing various rallies for creating awareness for elections, creating awareness about education of girls.

The college has also conducted a special Yoga training program for the girl students and offered them the training in self-protection. DLLE unit of the college also conducts various Career projects and surveys of women's status. The institute also organizes an Entrepreneurs' Fair for students to showcase their skills in starting a business. The NSS unit has also presented street plays on various social issues such as importance of cleanliness, save water.

The college has an Internal Quality Assurance Cell (IQAC) to monitor and quality assurance. College has a dynamic website for the benefit of student.



### Academic and Administrative Audit Report

The following Committee has visited our college for Academic and Administrative Audit.

Dr. Deepak Pralhad Raverkar (Principal, Sundarrao More Arts, Commerce, and Science College, Poladpur.)

Dr. Gajanan Wader (Principal, Pillai College of Arts, Commerce & Science.)

#### Suggestions and Recommendations:

- 1. Automation is required for library.
- 2. Placement drive should be conducted for betterment of the students.
- 3. College should have Gymkhana with all required materials.
- 4. Computer Lab Facility should be used for all students in addition to Computer Science Subject.
- 5. Bridge courses & Certificate courses should be started for skill development of students.

Dr. Deepak Pralhad Raverkar

Principal, Sundarrao More Arts. Commerce, and Science College,

Poladpur.

Dr. Gajanan Wader Principal, Pillai College of Arts, Commerce & Science.

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